

UNIFORMITY Clothing Ltd

Established 1985

22-26 Handbridge, Chester CH4 7JE

Tel: 01244 680187 Fax: 01244 680797 Email: sales@uniformityclothing.co.uk

Dear Parent / Carer

How to Purchase Your School Uniform

You can purchase your uniform either from our shops or online.

Our shop, which is based at 22 – 26 Handbridge, Chester, CH4 7JE

(FOR CHESTER SCHOOLS ONLY)

And for Our Ellesmere Port Schools:

11 Rivington Road Ellesmere Port, CH65 0AW (**Near the Shopping Arcade**)

During the summer orders take around 2/3 weeks therefore, for us to try and ensure we get your orders to you in time for September Back to School we would ask that you can try and place your orders as soon as possible and - **No later than the 5th of August.**

Our opening times are:

8.30am to 4.30pm on Monday to Friday (Please note if you require a full uniform fitting you will need to arrive 30 minutes before closing)

We will be open on the following Saturdays during the Summer holidays - **27/07, 03/08, 10/08, 17/08, 24/08 & 31/08.** Opening hours will be 9am to 4pm.

We will also be open Bank Holiday **Monday 26th August:** 9am to 3pm

We have made changes in the way we are operating.

We will be only allowing small numbers of families in at any one time.


So, parents will have to be patient and may have to wait outside in busy periods.

This is so we can manage our shops in a safe and organised manor.

Should you find that you are unable to make any of these opening times, you can order online.

Below is an easy guide to using our website:

1. Visit www.uniformityschools.com

2. Select the **Online Shop** located just underneath our logo.
3. Pick **Your School** from the list of schools shown or click on the school's Logo.
4. Once one of the above is selected, the system will bring up the available garments to buy, choose the relevant items you wish to purchase, then select the size required and quantity and **add to the Cart**.
5. To view your cart, select this,  which can be found in the banner header at the top right of the page in the opposite corner to our telephone number. **Please ensure the child's full name is given.**
6. Then click on checkout and complete all the required details. Once completed click continue to shipping.
7. Then choose a shipping option, either collect from school (**term time only**), collect from shop, or deliver to home address.
8. When your order is complete, click on the bar 'continue to payment.'
9. You will need to complete all the required details.
10. Once you have pressed pay now, a confirmation email will be sent to the address provided.

Delivery Options

The following options are available:

- **Click & Collect**– When collecting from our shop, please allow 5 working days. You will receive an email to let you know your order is ready to collect. **During August this will increase to approx. 10 working days, stock dependant.**
- **Delivery to your home address £6.00 charge (Free Delivery over £75.00)** – Please allow at least 5 working days. **During August this will increase to approx. 10 working days, stock dependant.**
- **Delivery to school** – Orders will be delivered to school once a week (term time only) – Please make sure you place your order by noon the previous Friday for the following weeks delivery.

Returns Policy

All goods can be refunded or exchanged provided they have not been worn, washed or the tags removed. We will issue a full refund or exchange the garment once we have received the garments back and they have been inspected. Please see all terms on our returns form which can be found online.

Contacting Us - Email - admin2@uniformityclothing.co.uk

Thank You, for your continued support.

Mr T Pace
Managing Director at Uniformity Clothing Ltd.